

Draft Minutes for May AGM 2022

DUDDON PARISH COUNCIL

Minutes of the meeting held on Thursday 26 May 2022 AGM in the Rankin Room at the Victory Hall.

Present Cllr G Albion, Cllr C Edmondson, Cllr V Glessal, Cllr C Henderson, Cllr J Jardine, Cllr S Lane, Cllr I Longworth and Cllr P Gibbard Thompson

097/22 Election of Chair for the 2022/23

Cllr J Jardine was proposed and seconded.

Resolved that Cllr J Jardine take the chair for the year 2022/23.

098/22 To receive the Chairs Acceptance of Office

Cllr J Jardine accepted the nomination and agreed to be chair for the year 2022/23.

099/22 Election of Vice chair for the 2022/23

Cllr Longworth was proposed and seconded.

Resolved that Cllr I Longworth be Vice Chair for the year 2022/23.

100/22 Apologies

Resolved to accept apologies from Cllr J Curwen and Cllr J Sayers.

101/22 Requests for Dispensations

There were no requests for Dispensations.

102/22 Declaration of Interests

There were no declaration of interests.

103/22 To consider if there are any items on the agenda from which the press and public should be excluded.

Resolved that there are no items are to be discussed in private.

104/22 Minutes

Resolved that the minutes of the meeting held on Thursday 28 April 2022 to be signed by the chairman as a true record.

105/22 Chairs Announcements

The chairman announced that after tonight's meeting Cllr P Gibbard-Thompson will be resigning as she is emigrating to Canada. The Parish Council wish Cllr Gibbard-Thompson all the very best and thanked her for her valuable time on the Parish Council.

106/22 Public Participation

- a) County Cllr was in attendance. He advised that there had been a meeting with Highways to discuss the recent data regarding the 20mph limit and the numbers are mainly down. There are 600-700 less vehicles going through Keppleway. He advised that the PSCO has been out recently and done some sessions with the speed gun. He also advised that there has been a suggestion to change the traffic flow so that there is no traffic going from East to West (apart from emergency vehicles) but you would be able to exit Broughton at the top of Church Street and Wrecks End. He has asked for a desk study. This suggestion will need consultation etc and is unlikely to happen this year, but Highways have been urged to investigate it further. This would also resolve the concerns on Station Road. The school children are doing a poster competition to

encourage drivers to slow down, this has been instigated by the police. P Hosking from Highways was coming out to take a look at the potholes this week, unfortunately, County Cllr was unable to be there when P Hosking did visit. County Cllr has taken loads of pictures of potholes and reported them to Highways. He also confirmed he had a list of snagging from the clerk which he has passed on

which included cattle grids, Ulpha bridge, a step in Griffin Street and vegetation covering signs at Foxfield. He will try to get the data tubes back out into Broughton.

He advised that the £150 Council Tax rebate should reach bank accounts end of this month or next month. SLDC are still trialling the software.

He also advised he has spoken to County Council about the proposed development on Foxfield Road and has been assured that the developers will have to put a very good drainage system in. Cllr Brereton will still be our Cllr when the Unitary Council takes over next year but we will only have 1 Cllr rather than the 3 district and 1 county that we have now.

- b) District Cllr Ian Wharton was not in attendance but had telephoned the clerk and sent his apologies. He advised that SLDC have had their AGM which was mostly about appointments to various committees etc and looking at the Local Government Reorganisation.

There is still a shortage of planners.

LDNPA should be quieter this year because of the cost of fuel and people can also go abroad to Europe etc.

- c) A local resident was in attendance and raised concern about the 20mph not working but acknowledged that work is still ongoing following the County Cllrs report.

His main concern was that the data tubes were only out for 3 days in January 2022 and to compare it with data collected before the pandemic is not worth the paper it is written on, Highways using that data is just not good enough. He requested that Highways are urged to look at this and he also urged the parish council to keep on at Highways.

107/22 Review of Parish Council Policies

Resolved to approve the following policies with an amendment to the standing orders which is to increase the amount the clerk is authorised to spend to £750 in order to make sure invoices are paid in a timely manner. The same amount will be in the delegation scheme.

- a) Standing orders
- b) Financial Regulations
- c) Code of Conduct
- d) Data Protection Policy
- e) Privacy policy
- f) Equal Opportunities Policy
- f) Risk Assessment Policy
- g) Health & Safety
- h) Retention of Documents
- i) Protocol on Recording & Filming of Parish Council meetings
- j) Dignity at Work
- k) Vexatious Complaints
- l) Bullying & Harassment

108/22 To review working groups for 2022/23

Consideration was given to Working Groups for 2022/23

- a) Community Resilience Working Group

Resolved that Cllr C Henderson, Cllr C Edmondson. Cllr Glessal and Cllr Sayers will be on this working group.

It was noted that there is an update on the possibility of a generator for the hall as follows:

Electricity North West

Stefan Jones confirms plans are as follows :

1. Rules are written, on line application software is in place and ENW staff are alpha testing the process at present.
2. Early in June the system will be published to beta testers (such as us) culminating in each making an application.
3. Other applications requested by 31st July 4. Review and any follow-ups in August.
5. Awards made by end of September.

He expects that the awards will be a mixture of outright purchases of a generator and a commitment to hire in a unit, as required, at their cost. In both cases work to install a plug-in adapter at the VH would be done before the start of winter .

- b) The Parish Council did not consider any other working groups were needed at present.

109/22 **Charities**

- a) Trustees for The Brown Cow Institute - (Proceeds)
Resolved that Cllr Henderson, Cllr Glessal, Cllr Edmondson, Cllr I Longworth Cllr G Albion and Cllr Jardine will be the trustees for the above charity.
- b) The clerk advised that the mandate is already made up of 3 of the above trustees so no need to change it.
- c) Trustees for the Garner Grave Fund
Resolved that Cllr Albion, Cllr Glessal and Cllr Lane will be trustees on the above named charity.
The clerk advised that Cllr Albion and Cllr Glessal are already on that mandate.
- d) To considering nominating a trustee for the Gunson Almhouses
Resolved to nominate Cllr Edmondson to be a trustee on the above named charity
- e) Meanfield charity
There were no nominations for the above named charity.

110/22 **Calendar of Meetings**

Resolved to note the calendar of meetings for 2022/23 is approved and the meetings will be every 4th Thursday in the month with the exception of December.

111/22 **Delegation Scheme**

Resolved to approve the delegation scheme which sets out clearly what authority the clerk has in respect of various matters.

112/22 **Training**

There were no request for training from the Cllrs

Resolved that the clerk can attend the SLCC training seminar on 7July at a cost of £85 plus VAT subject to the other 2 parishes she clerks for sharing the cost.

113/22 **Wilson Park**

Cllr Jardine advised that he has applied to a trust for funding towards the skateboard park. The clerk advised that we need to raise the money before we can put this out to tender, she is also working on application for the The Walney Extension Community Fund.

114/22 **Safer Speeds in Broughton (20mph)**

Resolved to note the summary of the Seed Data Summary as follows:

**REPORT FOR DUDDON PARISH COUNCIL'S 2022 AGM
ON ROAD SAFETY WITHIN BROUGHTON**
Provided Broughton Speed Watch Co-Ordinator

Between October and November 2021 a 20 mph zone was installed by Cumbria Highways in Broughton. The installation included traffic calming measures on Foxfield Road (road narrowing markings and parking bay markings) and on Keppleway Hill (a build out with associated markings and signage). This denoted the culmination of 6 years of campaigning and fundraising to reduce the speed limit from 30 mph to 20 mph.

In January 2022 Highways laid speed data tubes down on all roads within Broughton to monitor traffic volumes and speeds.

On 17 May a Safer Speeds Group meeting took place attended by Cumbria Highways, Broughton Speed Watch, the Clerk of Duddon Parish Council and County Cllr. Matt Brereton. The Group reviewed the 20 mph zone, associated traffic calming measures and findings from the speed data tubes.

As envisaged, vehicle numbers have significantly dropped. Data shows a 31% reduction in overall traffic volumes compared to when the previous 30 mph limit was in place. Two roads, Church Street and Keppleway Hill have seen reductions of between 38% and 35% respectively, meaning nearly 7,000 fewer vehicles per week are using these roads.

In line with expectations, average speeds have also reduced with the two-way mean speed on all roads now between 17 mph and 23 mph. The implementation of traffic calming measures, although constrained on Foxfield Road and Keppleway Hill by various factors, has assisted in encouraging general compliance with the new speed limit.

Despite the undoubted success of the 20 mph zone in decreasing vehicle numbers and speed, there is evidence that a minority of motorists are failing to observe the 20 mph limit, especially on Church Street, Market Street and Keppleway Hill. This is especially marked during commuting hours with the data showing both higher speeds and higher volumes of traffic along this route at these times.

In view of this, Highways was asked to assess what further measures might be appropriate to reduce this ongoing rat-running. Broughton Speed Watch has also approached Cumbria Police for their assistance in modifying driver behaviour. Road safety within Broughton and its environs is now on the agenda of the *Casualty Reduction and Safer Highways Group* while PCSO Harris is also deploying the speed gun in Broughton on occasion.

The community is playing a part in improving road safety as well. In early April Broughton Speed Watch recommenced sessions with new volunteers joining and receiving training in the use of the laser speed gun and the logging of vehicle details. As well as the presence of Speed Watchers at the side of the road noticeably slowing most vehicles down, log sheets of those breaking the speed limit are passed on to Cumbria Police who then send out warning letters. 131 drivers received such a letter between early April and mid-May and in addition one repeat offender received a visit in person from a police officer. The Speed Watch Group also intends to put up roadside banners reminding motorists to drive considerately while Broughton School has been asked to design road safety posters for display prominently around the town.

115/22 Notice Boards

Resolved to note that Broughton in Bloom are arranging for the white notice board in Princes Street to be repaired and the work will be done on 7th June.
The Parish Council notice board just needs a good clean.

- 116/22 Application to correct non-registration or mistaken registration**
Consideration was given to the above correspondence.
Resolved that the parish council have no comments on the above,
- 117/22 Correspondence**
Resolved to note correspondence from Dpt for levelling up, Housing & Communities regarding remote and hybrid meetings. The Dpt has considered the response to the call for evidence consultation and will respond shortly. Any permanent provision change will depend on parliamentary time.
- 118/22 Planning Applications (Planning applications can be viewed on the relevant authority's website)**

For Information Only
7/2022/5295 – Ball Hall Woods, Broughton Mills, Broughton in Furness LA20 6BB
Proposed new road and alteration to existing road.

Consideration was given to correspondence from LDNPA regarding unfinished buildings.
Resolved that the clerk will respond by sending in photographs as requested by LDNPA
- 119/22 Accounting Governance Statement for 2021/22**
The Accounting Governance Statement was accepted and approved by the Parish Council.
- 120/22 Accounting statements for 2021/22**
The Accounting Statements was accepted and approved by the Council.
- 121/22 Financial Matters**
a) To authorise payment of accounts as follows:
- | | |
|----------------|------------------|
| Npower | £ 64.20 |
| SRCL | £ 48.84 |
| DE & J Johnson | £175.00 |
| BHIB | £748.87 |
| Reimbursements | £ 38.95 |
| Salary | £485.12 |
| Waterplus | £ 51.05 |
| ICO | £ 35.00 |
| | <u>£1,635.00</u> |
-
- | | |
|-----------------|-------------------|
| <u>Receipts</u> | |
| Precept | £14,569.41 |
| Allotment Rent | £147.50 |
| Land Rent | £ 5.00 |
| | <u>£14,721.91</u> |
- b) **Resolved** to authorise reimbursements to Cllr Albion for cleaning materials, fuel and services for Lawn Mower and strimmer, in order to maintain the park and public toilets
c) **Resolved** to authorise reimbursements to the clerk for stationery, postage etc.
- 122/22 Date of Next Meeting**
To note that the next ordinary meeting Parish Council meeting will be on council meeting is 23rd June 2022.

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| <u>Receipts</u> | |
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- a) Community Resilience Working Group

Resolved that Cllr C Henderson, Cllr C Edmondson. Cllr Glessal and Cllr Sayers will be on this working group.

It was noted that there is an update on the possibility of a generator for the hall as follows:

Electricity North West

Stefan Jones confirms plans are as follows :

1. Rules are written, on line application software is in place and ENW staff are alpha testing the process at present.
2. Early in June the system will be published to beta testers (such as us) culminating in each making an application.
3. Other applications requested by 31st July 4. Review and any follow-ups in August.
5. Awards made by end of September.

He expects that the awards will be a mixture of outright purchases of a generator and a commitment to hire in a unit, as required, at their cost. In both cases work to install a plug-in adapter at the VH would be done before the start of winter .

- b) The Parish Council did not consider any other working groups were needed at present.

109/22 **Charities**

- a) Trustees for The Brown Cow Institute - (Proceeds)
Resolved that Cllr Henderson, Cllr Glessal, Cllr Edmondson, Cllr I Longworth Cllr G Albion and Cllr Jardine will be the trustees for the above charity.
- b) The clerk advised that the mandate is already made up of 3 of the above trustees so no need to change it.
- c) Trustees for the Garner Grave Fund
Resolved that Cllr Albion, Cllr Glessal and Cllr Lane will be trustees on the above named charity.
The clerk advised that Cllr Albion and Cllr Glessal are already on that mandate.
- d) To considering nominating a trustee for the Gunson Almhouses
Resolved to nominate Cllr Edmondson to be a trustee on the above named charity
- e) Meanfield charity
There were no nominations for the above named charity.

110/22 **Calendar of Meetings**

Resolved to note the calendar of meetings for 2022/23 is approved and the meetings will be every 4th Thursday in the month with the exception of December.

111/22 **Delegation Scheme**

Resolved to approve the delegation scheme which sets out clearly what authority the clerk has in respect of various matters.

112/22 **Training**

There were no request for training from the Cllrs

Resolved that the clerk can attend the SLCC training seminar on 7July at a cost of £85 plus VAT subject to the other 2 parishes she clerks for sharing the cost.

113/22 **Wilson Park**

Cllr Jardine advised that he has applied to a trust for funding towards the skateboard park. The clerk advised that we need to raise the money before we can put this out to tender, she is also working on application for the The Walney Extension Community Fund.

114/22 **Safer Speeds in Broughton (20mph)**

Resolved to note the summary of the Seed Data Summary as follows:

**REPORT FOR DUDDON PARISH COUNCIL'S 2022 AGM
ON ROAD SAFETY WITHIN BROUGHTON**
Provided Broughton Speed Watch Co-Ordinator

Between October and November 2021 a 20 mph zone was installed by Cumbria Highways in Broughton. The installation included traffic calming measures on Foxfield Road (road narrowing markings and parking bay markings) and on Keppleway Hill (a build out with associated markings and signage). This denoted the culmination of 6 years of campaigning and fundraising to reduce the speed limit from 30 mph to 20 mph.

In January 2022 Highways laid speed data tubes down on all roads within Broughton to monitor traffic volumes and speeds.

On 17 May a Safer Speeds Group meeting took place attended by Cumbria Highways, Broughton Speed Watch, the Clerk of Duddon Parish Council and County Cllr. Matt Brereton. The Group reviewed the 20 mph zone, associated traffic calming measures and findings from the speed data tubes.

As envisaged, vehicle numbers have significantly dropped. Data shows a 31% reduction in overall traffic volumes compared to when the previous 30 mph limit was in place. Two roads, Church Street and Keppleway Hill have seen reductions of between 38% and 35% respectively, meaning nearly 7,000 fewer vehicles per week are using these roads.

In line with expectations, average speeds have also reduced with the two-way mean speed on all roads now between 17 mph and 23 mph. The implementation of traffic calming measures, although constrained on Foxfield Road and Keppleway Hill by various factors, has assisted in encouraging general compliance with the new speed limit.

Despite the undoubted success of the 20 mph zone in decreasing vehicle numbers and speed, there is evidence that a minority of motorists are failing to observe the 20 mph limit, especially on Church Street, Market Street and Keppleway Hill. This is especially marked during commuting hours with the data showing both higher speeds and higher volumes of traffic along this route at these times.

In view of this, Highways was asked to assess what further measures might be appropriate to reduce this ongoing rat-running. Broughton Speed Watch has also approached Cumbria Police for their assistance in modifying driver behaviour. Road safety within Broughton and its environs is now on the agenda of the *Casualty Reduction and Safer Highways Group* while PCSO Harris is also deploying the speed gun in Broughton on occasion.

The community is playing a part in improving road safety as well. In early April Broughton Speed Watch recommenced sessions with new volunteers joining and receiving training in the use of the laser speed gun and the logging of vehicle details. As well as the presence of Speed Watchers at the side of the road noticeably slowing most vehicles down, log sheets of those breaking the speed limit are passed on to Cumbria Police who then send out warning letters. 131 drivers received such a letter between early April and mid-May and in addition one repeat offender received a visit in person from a police officer. The Speed Watch Group also intends to put up roadside banners reminding motorists to drive considerately while Broughton School has been asked to design road safety posters for display prominently around the town.

115/22 Notice Boards

Resolved to note that Broughton in Bloom are arranging for the white notice board in Princes Street to be repaired and the work will be done on 7th June.
The Parish Council notice board just needs a good clean.

- 116/22 Application to correct non-registration or mistaken registration**
Consideration was given to the above correspondence.
Resolved that the parish council have no comments on the above,
- 117/22 Correspondence**
Resolved to note correspondence from Dpt for levelling up, Housing & Communities regarding remote and hybrid meetings. The Dpt has considered the response to the call for evidence consultation and will respond shortly. Any permanent provision change will depend on parliamentary time.
- 118/22 Planning Applications (Planning applications can be viewed on the relevant authority's website)**

For Information Only
7/2022/5295 – Ball Hall Woods, Broughton Mills, Broughton in Furness LA20 6BB
Proposed new road and alteration to existing road.

Consideration was given to correspondence from LDNPA regarding unfinished buildings.
Resolved that the clerk will respond by sending in photographs as requested by LDNPA
- 119/22 Accounting Governance Statement for 2021/22**
The Accounting Governance Statement was accepted and approved by the Parish Council.
- 120/22 Accounting statements for 2021/22**
The Accounting Statements was accepted and approved by the Council.
- 121/22 Financial Matters**
a) To authorise payment of accounts as follows:
- | | |
|----------------|------------------|
| Npower | £ 64.20 |
| SRCL | £ 48.84 |
| DE & J Johnson | £175.00 |
| BHIB | £748.87 |
| Reimbursements | £ 38.95 |
| Salary | £485.12 |
| Waterplus | £ 51.05 |
| ICO | £ 35.00 |
| | <u>£1,635.00</u> |
-
- | | |
|-----------------|-------------------|
| <u>Receipts</u> | |
| Precept | £14,569.41 |
| Allotment Rent | £147.50 |
| Land Rent | £ 5.00 |
| | <u>£14,721.91</u> |
- b) **Resolved** to authorise reimbursements to Cllr Albion for cleaning materials, fuel and services for Lawn Mower and strimmer, in order to maintain the park and public toilets
c) **Resolved** to authorise reimbursements to the clerk for stationery, postage etc.
- 122/22 Date of Next Meeting**
To note that the next ordinary meeting Parish Council meeting will be on council meeting is 23rd June 2022.